

## MINUTES

### FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

August 16, 2018

#### Call to Order/Roll Call

The meeting was called to order at 6:30 pm by Mayor Jones at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado. The Pledge of Allegiance was recited.

The following Trustees were present: Amy Snell-Johnson, Pam Thompson, Allyson Zoellner and Mayor Jones. A quorum was present.

#### Audience Participation

Josie Cockrell, 16691 E. Easter Court, requested checklists for building permits to streamline working with contractors. She also suggested a major review of the Master Plan.

#### Consent Agenda

Mayor Jones moved, seconded by Trustee Snell-Johnson, to approve the following items on the consent agenda:

- a. Approval of Minutes – July 19, 2018
- b. Financial Reports – July 2018

The motion passed by unanimous voice vote.

#### Items Removed from Consent Agenda

None

#### Sound Wall Regulations/Accessory Structure Sidewall Height

With only four members of the Board present, it was decided to postpone detailed discussion on these items until more Trustees are in attendance. Changes to the Municipal Code regarding these zoning regulations will be discussed at a regular meeting on September 6 then scheduled for a public hearing.

#### Resolution 2018-03, Designating Public Places for Posting of Meeting Notices

The resolution was not brought to a vote. Trustee Zoellner objected to the removal of two of the Town's physical bulletin boards. Trustee Thompson proposed purchasing three new bulletin boards and dog waste stations to replace the three current bulletin boards, which are beyond their useful life. She also proposed adding donated little library boxes. These suggestions will be brought before the Board again following further research.

#### Resolution 2018-04, Arapahoe County Transportation Forum IGA

Town Administrator Proctor reported that upon further research, she recommended approval of this agreement. Mayor Jones moved to approve Resolution 4, Series 2018, approving an Intergovernmental Agreement between the Town of Foxfield, Arapahoe County and associated cities in Arapahoe County on a Collaborative Transportation Forum Agreement. Following a second by Trustee Zoellner, the motion passed by unanimous voice vote.

#### Resolution 2018-05, Adopting an Investment Policy

Trustee Zoellner noted that Exhibit A needs to be the Town of Foxfield Financial Management Policies and Procedures dated August 5, 2010. With that change, Trustee Zoellner moved to approve Resolution 5, Series 2018, Adopting an Investment Policy for the Town of Foxfield. Following a second by Mayor Jones, the motion passed by unanimous voice vote.

### **Dissolution of ESTIP Agreement**

The public improvement bonds for the Foxfield Metropolitan District #1 have been paid in full and the District has no outstanding financial obligations, therefore the Board desires to dissolve the District. Mayor Jones moved to approve the Dissolution Agreement between the Town of Foxfield and the Foxfield Metropolitan District No.1, seconded by Trustee Thompson. The motion passed by unanimous voice vote.

### **Reports**

#### **Traffic Committee**

Chair Josie Cockrell requested Board attendance at the Report to the Community on August 23. Town Administrator Proctor reported that Josie has requested \$300 for a traffic engineer's drawing of a potential gate on Fremont between Parker and Easter Way. The request was approved.

#### **Members of the Board of Trustees**

Trustee Thompson reminded the Board they need to get crack sealing scheduled soon to get it done this fall.

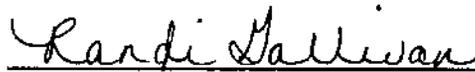
Trustee Thompson noted that next year is the 25<sup>th</sup> anniversary of the Town of Foxfield and she would like to have a big party to celebrate that on the 4<sup>th</sup> of July. She reported on tent/table rental for the event and suggested that be added to the 2019 budget.

Trustee Thompson requested Code Enforcement pay more attention to dead trees, including those in the Open Space. Town Clerk Gallivan will secure bids for cleaning dead trees and debris from the Open Space while maintaining the wildlife habitat.

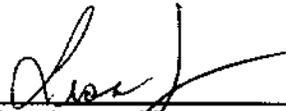
Trustee Thompson requested Board approval for approximately \$100 to update the Town Directory. Approval was granted.

### **Adjournment**

Mayor Jones adjourned the meeting at 7:55 p.m.



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Randi Gallivan, Town Clerk



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Lisa Jones, Mayor