

MINUTES

FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

October 18, 2018

Call to Order/Roll Call

The meeting was called to order at 6:30 p.m. at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado. The Pledge of Allegiance was recited.

The following Trustees were present: Dave Goddard, Allyson Zoellner, Pam Thompson, Amy Snell-Johnson, Lori Finch, Scott Freas and Mayor Lisa Jones. A quorum was present.

Audience Participation

Bill Barnett, 7171 S. Richfield, spoke about the side wall height.

Consent Agenda

Mayor Jones moved, seconded by Trustee Snell-Johnson, to approve the following items on the Consent Agenda:

- a. Approval of Minutes – October 4, 2018
- b. Financial Reports – September 2018

The motion passed by unanimous voice vote.

Items Removed from Consent Agenda

None

Traffic Committee Recommendations

There was discussion on how to proceed with the traffic committee recommendation to install two gates in the Town. Concerns regarding safety and the approval by CDOT were discussed. Signage approaching the gate was recommended. Attorney Kathryn Sellars from HPWC Law will provide a memo of legal liability and the Town's governmental immunity regarding the gates. SEH was asked to put together an estimate of the time and cost to begin the RFP process and meet with CDOT. \$100,000 has been included in the 2019 budget for the gates.

2019 Proposed Budget

Town Administrator Proctor asked for any recommendations of projects to add to the 2019 budget. There were some questions regarding the 2018 budget projections and the fund balance. Administrator Proctor stated that we will discuss the 2019 budget and long-range financial plan in more detail at the November 1st study session.

Ordinance 2018-02, Sound Walls in Residential Districts

The Board discussed the proposed ordinance. Trustee Goddard suggested in 2a to add the minimum height of 8 ft and in 3b to add "such that there are no gaps or holes in a manner consistent with CDOT sound wall construction standards". This ordinance will be considered at a public hearing on November 15, 2018.

Ordinance 2018-03, Accessory Structure Sidewall Height

The Board discussed the proposed ordinance regarding the accessory structure sidewall height. Trustee Thompson provided a visual showing with 14 ft side walls, a large RV cannot pull in the side of the building, but if wall height is raised 2 feet it can pull in. Because the roof pitch and square footage will remain unchanged, the building length and site plan become the challenge. This ordinance will be considered at a public hearing on November 15, 2018.

Approval of Expenditures for Caselle Accounts Payable and Payroll Modules

Mayor Jones moved, seconded by Trustee Snell-Johnson, to approve the expenditure of \$6,850 to Caselle for Accounts Payable and Payroll modules. The motion passed by unanimous voice vote.

Reports

Mayor

Mayor Jones asked Attorney Kathryn Sellars about the need to amend our code based on the Wayfair decision. Kathryn did not believe a change was needed since the Town's sales taxes are state collected. Mayor Jones also shared that she had heard from a couple of upset residents regarding tickets they had received due to the new stop signs and concerns regarding the Metroplex.

Members of the Town Board

Trustee Pam Thompson reported that she had received the bulletin boards and dog waste stations. She asked if the Board would consider relocating the bulletin board from Davies and Waco to Yampa and Easter. She stated that she will put balloons in the newsletter box on the bulletin boards for residents that would like to put them on their mailbox to indicate they will be handing out candy on Halloween. She had five residents attend her meeting.

Trustee Dave Goddard stated that the Noise Roundtable would like payment and approval of the Memorandum of Understanding. Funds are in the budget for this year and next year. He suggested we have them come do a presentation to the Board on November 15th.

Staff

Town Administrator Proctor reported that she attended the Clerks luncheon in Colorado Springs and presented Town Clerk Randi Gallivan with the Clerk of the Year award.

Adjournment

Mayor Jones adjourned the meeting at 7:57 p.m.

Karen Proctor, Town Administrator

Lisa Jones, Mayor