

## MINUTES

### FOXFIELD BOARD OF TRUSTEES REGULAR MEETING

September 20, 2018

#### Call to Order/Roll Call

The meeting was called to order at 6:30 pm by Mayor Jones at South Metro Fire Protection District Station #42 at 7320 South Parker Road, Foxfield, Colorado. The Pledge of Allegiance was recited.

The following Trustees were present: Lori Finch, Amy Snell-Johnson, Allyson Zoellner, Scott Freas, Pam Thompson and Mayor Jones. A quorum was present.

#### Audience Participation

Fred Mimmack, 16619 E. Easter Avenue, spoke about traffic concerns.

#### Consent Agenda

Mayor Jones moved, seconded by Trustee Snell-Johnson, to approve the following items on the consent agenda:

- a. Approval of Minutes – September 6, 2018
- b. Financial Reports – August 2018

The motion passed by unanimous voice vote.

#### Items Removed from Consent Agenda

None

#### Sound Wall Regulations/Accessory Structure Sidewall Height

There was discussion of setting a minimum height of 8' with a maximum of 20'. Acceptable materials were discussed, as well as berms. It is agreed that sound barriers, walls or berms, will be allowed only along Parker and Arapahoe Roads and for properties adjacent to commercial developments. Town Administrator Proctor will draft an ordinance incorporating these regulations.

#### Accessory Structure Sidewall Height

Following discussion concerning raising the sidewall height in an accessory structure from 14' to 16', without changing the overall maximum allowable height of 21' or the total footprint allowed of 2,000 square feet for accessory structures on one lot, the Board remains split on the issue; a vote on the change in sidewall height was tied 3-3. It was agreed to bring forth a proposed ordinance and hold a public hearing on the issue.

#### Landscaping Services Schedule

The Board will develop a plan with the optimal timing for landscape services which will be negotiated with Terracare for the 2019 Addendum to the contract.

#### Financial Policies Revision

Following a brief clarification that the Financial Policies revision is to the most recent version dated August 2010, Mayor Jones moved to approve the revised financial policies and procedures. Following a second by Trustee Thompson, the motion passed by unanimous voice vote. The Board chose Allyson Zoellner to do an annual review of the Town's finances.

#### Reports

##### Traffic Committee

Chair Josie Cockrell reported 164 households had returned surveys. The Traffic Committee will present a written report to the Board at the meeting on October 4, 2018.

**Mayor**

Mayor Jones reported that she, Trustee Thompson and Town Clerk Gallivan had a productive meeting with Matt Denney and Mike Pesicka with SAFEbuilt, Inc. to discuss checklists for building permits.

**Members of the Board of Trustees**

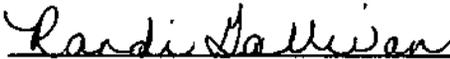
Trustee Thompson presented her research on new bulletin boards and pet waste stations. The Board approved the purchase of three new bulletin boards and three pet waste stations. It was agreed the Town will solicit the donated building of two Free Library boxes.

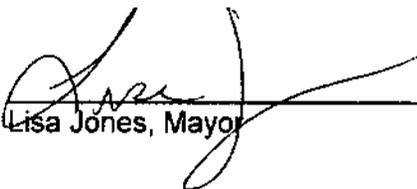
Trustee Freas reported a resident had asked the Board to approve immediate abatement of code enforcement violations.

Trustee Finch noted a resident reported a leaking fire hydrant to her. The resident reported it to the water and fire departments and water has been shut off but the hydrant had not been repaired. Town Clerk Gallivan will reach out to South Metro Fire for more information.

**Adjournment**

Mayor Jones adjourned the meeting at 9:13 p.m.

  
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Randi Gallivan, Town Clerk

  
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Lisa Jones, Mayor