

MEMORANDUM

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator
Randi Gallivan, Town Clerk

DATE: June 6, 2019

RE: Code Enforcement- Weeds

BACKGROUND:

Code section 7-1-20 (7)c.1. of the Foxfield Municipal code states the following as a nuisance violation: “Noxious weeds. The presence of or continued spread of any noxious weed as defined in Section 7-1-10 of this Article on any such lot or tract of land, including any public or private easement adjoining such lot or tract of land.”

Code section 7-1-20 (7)c.2. states “weeds, brush and other vegetation grown in a rank or unsightly fashion. In addition to an owner’s property, adjoining rights-of-way along road sides, including ditches and berms, are to be maintained by each property owner. No person, firm or corporations owning or occupying any property within the Town shall permit any grass or any vegetation whatsoever to grow or remain in the rights-of-ways adjoining their property so as to exceed a height of twelve (12) inches.”

The current SOP being followed by Code Enforcement regarding weeds is a Courtesy Notice given via a doorhanger and then if the weeds are not removed or mowed, a Summons is issued.

DISCUSSION:

It is my understanding that the current SOP regarding weeds was the direction given by the Board to previous Code Enforcement officers years ago. It has been passed on to each new officer with a shortened time frame for weeds in the past two years.

Does the Board want to direct the Code Enforcement officer to continue with the current SOP of issuing a notice via a doorhanger and then give a summons if weeds are not removed? What time frame should be given between the Courtesy Notice and the Summons?