



**MEMORANDUM**

TO: Mayor Jones and Members of the Board

FROM: Karen Proctor, Town Administrator

DATE: July 18, 2019

RE: Gate Update

**DISCUSSION:**

The 100% gate plan documents were sent to the Board on June 19<sup>th</sup> with comments due on June 26<sup>th</sup>. Staff received a few minor comments and those were given to SEH. SEH made the modifications and on July 2, 2019, the 100% plan documents were sent to the City of Centennial and to CDOT for review and comments.

Centennial provided several comments back on July 10<sup>th</sup>. The comments from Centennial have some items to consider, but some are more recommendations rather than requirements. Erica needs to review Centennial's comments with SEH's traffic engineer who has been out of town this past week. Erica also needs to follow up with CDOT as she has not yet received comments from them.

The team at SEH will be discussing and sharing their recommendations for next steps. Although bidding can still move forward, a response to Centennial and confirmation from CDOT is needed before moving forward with the work. Typically, the Bid Documents will spell out that they are to hold their prices for X period of time, enabling the Board to sufficiently review and approve the agreement and ensure permits are in order. In addition, our legal counsel is working on the front-end legal construction contract that needs to be included with the RFP.

Staff is continuing to communicate and work with SEH to get an updated time line of the project and will provide any further updates I receive at the meeting.