



Open Records Request Fee Schedule

Note: A single-sided piece of paper (up to 11" x 17") constitutes one page.
A double-sided piece of paper (up to 11" x 17") constitutes two pages.

Type of Service	Charge	Additional Charges
Notary Services	\$3.00 per notarization	
Certification Services	\$3.00 per certification	
Open Records Request – onsite standard size paper documents	\$0.25 per page. No charge for emailed records other than time spent compiling records over and above 60 minutes	<ul style="list-style-type: none"> · First 60 minutes spent compiling records is free · \$7.50 per additional 15 minutes (or portion thereof) spent compiling records
Open Records Request – photographs	Actual cost of having photographs developed	<ul style="list-style-type: none"> · No charge for first 60 minutes spent compiling records
Open Records Request – audio recording	\$10.00 per recording	<ul style="list-style-type: none"> · Includes media
Open Records Request – any off-site records (covers the cost of delivery and pickup only)	\$30.00 <i>PRE-PAID</i> for one off-site box, plus the standard copy fees as listed above	<ul style="list-style-type: none"> · \$12.00 <i>PRE-PAID</i> for each additional box, plus the standard fees as listed above

NOTE:

- Fees regarding public records are pursuant to the Colorado Open Records Law 24-72-205.

For questions regarding public records, please call the Foxfield Town Clerk at 303-680-1544.